



solarcombi+

Steering group meeting

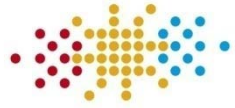
3rd March 2009

4th Solar Combi+ project meeting in Bergamp

Identification of most promising markets and promotion of standardised system configurations for the market entry of small scale combined solar heating & cooling applications
EIE/07/158/SI2.466793 09/2007 – 02/2010

Intelligent Energy  **Europe**

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Agenda

- Report from Coordinator regarding the formal status of partner change from Rotartica to Fagor
- Decision on replacement of “Swedish” with “Portuguese” in Deliverables and respective budget shift from Climatewell to SOLution
- Approval of changes in Annex I and Annex II of the Grant Agreement (resp. above decisions)
- Progress & deviations



Partner change from Rotartica to Fagor - formal status (1/6)

Email exchange on task distribution, budget division and formal status of Rotartica going on between EURAC, Rotartica & Fagor after the project meeting in Athens

Meeting with project officer Mrs. Maria Laguna in Brussels on 11.2.2009 with definition of the single steps to follow for the partner change:

1. Official letter by Rotartica stating the reason of leaving and date of leaving

✓ scanned copy anticipated by email on 12.2.2009 with date of withdrawal 31.12.2009

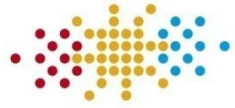


Partner change from Rotartica to Fagor - formal status (2/6)

2. Email from the coordinator explaining how to overcome the situation
 - a. without replacing it with a new partner
 - b. replacing it with a new partner

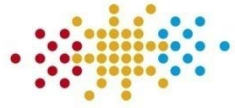
Note in Email from EACI: We are in principle reluctant to accept new partners in an ongoing project as this undermines the initial competition during the evaluation. Hence, you must explain us the added value of having a new partner instead of redistributing Rotartica responsibilities/tasks among the existing consortium partners: So we will need from you: Description by the Coordinator on how this new partner would take the role of the previous partner (simple replacement, or re-shifting and re-adapting of responsibilities within the team). We are not asking here yet for a revised work programme (Annex I), but rather for your contingency plan.

✓ Email to Mrs. Laguna on 16.2.2009, describing 3 possible scenarios (distribution of Rotarticas tasks to consortium partners or replacement of Rotartica chiller with other chiller or shift of Rotartica's remaining tasks to Fagor) and the reasons, why the consortium favours the partner change from Rotartica to Fagor



Partner change from Rotartica to Fagor - formal status (3/6)

3. If the AECI considers our explanations appropriate:
 - Written request from the coordinator justifying the proposed modifications
 - Written confirmation from the withdrawing co-beneficiary - signed paper copy original form Rotartica (✓ should already be there)
 - Profile of the organisation joining the consortium and list of the previous relevant projects developed by this organisation
 - ✓ provided by Fagor and sent to Mrs. Laguna by EURAC
 - CVs of the key persons to be involved in the project
 - ✓ provided by Fagor and sent to Mrs. Laguna by EURAC
 - Confirmation of the agreement of all partners regarding the proposed changes
 - ✓ forwarded to Mrs. Laguna by EURAC



Partner change from Rotartica to Fagor - formal status (4/6)

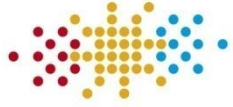
3. continues:

- Revised Annex I (Description of the action) - with track changes in preparation
- Revised Annex II (Estimated budget of the action) including the CPFs (for all remaining partner s- if there are changes – and the new proposed one)
Note from AECI: For preparing the new CPF including the new partners budget and working hours, I must consider the work (and the budget) done so far by Rotartika. Which is more or less the information that should be included in the final cost statement by Rotartika. In order to launch the request for amendment ASAP, we will not wait to see how much the EACI will accept from the last cost statement of Rotartika
- Legal documents + Legal Entity Form for the new partner
- Simplified Financial Statement for the new partner



Partner change from Rotartica to Fagor - formal status (5/6)

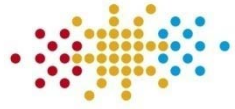
4. If the AECI agrees with the amendment request:
 - Signed Contract Preparation Form (CPF) from the proposed replacing co-beneficiary
 - Signed mandate from the proposed replacing co-beneficiary to the coordinator
 - Form B signed by the coordinator in the case of budget shift between beneficiaries exceeding 10 % (Article I.4.4 § 2) (if appropriate)
Note EURAC: 20% in our contract



Partner change from Rotartica to Fagor - formal status (6/6)

Implications for Intermediate Report:

- Since Rotartica withdraws with 31.12.2009, the IR covers all tasks performed by this partner within the project
- Rotartica's final cost statements should be sent to the AECI before or latest with the IR
- If Fagor enters the project with 1.3.2009 their activities and expenses are not yet included in the IR

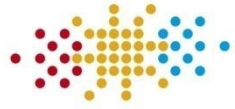


Swedish Deliverables (1/3)

language shift from Swedish to Portuguese:

(i) for which deliverable we shift and

(ii) what does this mean in sense of workload and budget to shifted



Swedish Deliverables (2/3)

- D6.1 website (up to now 2-3 pages + possibly some announcements for trainings, conferences etc.)
 - D6.3 brochure (14 pages)
 - D6.5 posters/leaflets (4 posters, 4 leaflets)
 - D4.7 description & visual representation of most promising applications (5 pages)
- ~35 pages of translation



Swedish Deliverables (3/3)

Shift is depends also on Climatewell's and Solution's interests and contacts:

D6.4 magazine publications

("at least 3 in each participating country")

D6.8 presentations to professionals

("covering all 7 participating countries")

D6.10 contact with authorities ("EN, ES, FR, DE, IT, GR, SE")

D6.11 support material for EPBD

(2 documents, 1 page each), ("EN, ES, FR, DE, IT, GR, SE")

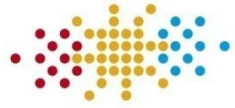
D6.12 feasibility studies

(at least 3 in each participating country)



Changes to Annex I and Annex II

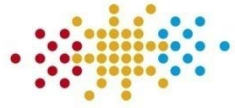
- Shift of Tasks from Rotartica to Fagor
- Shift of language from Swedish to Portuguese and respective shift of Tasks from Climatewell to SOLution



Progress and deviations (1/2)

today
IR report

	2007				2008												2009						2010							
	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12	1	2
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
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Del			D6.1 D6.5			D2.1 D2.2 D2.3 D2.4	D2.5 D6.5			D6.2		D3.1 D3.2 D3.3			D4.1	D2.6 D2.7			D4.2 D4.3 D4.4 D4.5 D4.6 D4.7 D4.8 D4.9 D4.10 D6.2		D5.1 D5.2 D5.3 D5.4 D5.5 D5.6 D6.3 D6.5 D6.9					D5.7 D5.8		D1.1 D6.2 D6.4 D6.6 D6.7 D6.8 D6.10 D6.11 D6.12 D6.13		



Progress and deviations (2/2)

	due	expected	notes
• D3.1 – D3.3	M13 (09/2008)		
• D4.1 (Task1)	M16 (12/2008)		
• D2.6 – D2.7	M18 (2/2009)		
• D4.2 – D4.6 (Task 2)	M20 (4/2009)		
• D4.7 (Task3)	M20 (4/2009)		
• D4.8 (Task 4 - online tool)	M20 (4/2009)		
• D4.9-D4.10 (Task 5)	M20 (4/2009)		
• D6.2 (newsletter)	M20 (4/2009)		
• D5.1 – D5.6	M22 (6/2009)		
• D6.3 (brochure)	M22 (6/2009)		
• D6.5 (leaflets)	M22 (6/2009)		
• D6.9 (authorities)	M22 (6/2009)		
• D5.7 (training)	M27 (11/2009)		
• D5.8 (report on training)	M28 (12/2009)		